

Dear Numisheet2014 Participants:

Hotel transfer information by Skybus in the previous announcement is slightly ambiguous. At the Southern Cross Station, a free shuttle service is provided by Skybus hotel transfer instead of Hilton. You can find the right information below or our NUMISHEET website :

<http://numisheet2014.org/index.html?Pagenum=120>

By airport shuttles:

Various airport shuttles are available at Tullamarine Airport. On your arrival, you can simply board **Skybus** (departures every 10 min) to Southern Cross Station and check in at Skybus Hotel Transfer Service. A mini-bus will drop you at the hotel (at no additional cost), there is no need to book in advance. Return journey pickups can be arranged through concierge with at least 6 hours notice. Fares for Skybus are **\$17 one way and \$28 return trips**. Family discounts are also available, for more information see the website: [Skybus fares](#).

Melbourne is chilly in the morning and evening, although it is a great summer time. Please kindly prepare a jacket especially if you are planning to go out at night and are going to Penguin Tour at the Phillips Island (windy).

Finally, if you want to change your check-in date at Hilton On the Park, please contact Ozgen Salih [Ozgen.Salih@hilton.com] at Hilton.

I look forward to welcoming you all to NUMISHEET2014 in Melbourne.

Sincerely yours,

Jeong Whan Yoon.

Chair, NUMISHEET2014.

From: Numisheet 2014 [mailto:numisheet2014@numisheet2014.org]

Sent: Monday, 23 December 2013 10:44 PM

To: Jeong Whan Yoon

Cc: mpaulino@deakin.edu.au

Subject: Final Announcement from NUMISHEET2014 Chairs

Dear Numisheet2014 Participants:

This is the last announcement by the NUMISHEET2014 Chairs before the conference. Please read it carefully to prepare your travel arrangements accordingly.

Conference Program Booklet: Conference Program Booklet for NUMISHEET2014 is now available in the website at the following link: :

http://numisheet2014.org/NUMISHEET2014_Technical_Program_2013-12-23.pdf (or in the cover page of NUMISHEET2014 website). The booklet is also attached in this email. A printed version will be also provided at the conference.

Book of Abstracts: Abstracts collection is also available at the following link: http://numisheet2014.org/NUMISHEET2014_BoA.pdf (or in the cover page of NUMISHEET2014 website). The printed version will NOT be provided. Please print out the abstracts before you depart for Australia.

Online Version of NUMISHEET2014 AIP Proceeding: Online version of NUMISHEET2014 AIP proceeding for Benchmarks Study (Part A) and General Papers (Part B) is accessible at: <http://scitation.aip.org/content/aip/proceeding/aipcp/1567>. The login information for one year has been provided to the registered participants. Free access without login is allowable only through 2013. From 2014, the login information is required to access the papers.

CD Rom and Part-A Volume: A CD rom of the online version (Part A and B) and also a printed copy for benchmarks study (Part A) will NOT be available during the conference. It is because of the significant delay for benchmarks submission to AIP. A package (CD rom and Part A) will be delivered to the address of each registered guest as soon as the organization committee receives the bulk package from AIP. Please download the necessary papers from the AIP link before you depart for Australia.

Registration Desk Open Hour: Registration desk will open during the Cocktail party (5:00-7:00 PM Sunday 5 January, 2014). The desk will reopen at 7:00 AM on Monday 6 January, 2014 and keep the desk opened during the conference.

Breakfast: Complementary breakfast is available at the ballroom during 7:00-9:00 AM from Jan.6 to Jan.10, 2014. This complimentary package contains chef selected one hot item plus continental breakfast. A full breakfast is also available with \$22 for the Hilton guests at the Gallery Restaurant located at the ground floor.

Internet: Two hours complimentary internet connection is offered at the first and ground floors. If you do not log-out the connection, time continues. Please don't forget to logout the connection after use. 24 hours internet access is also available at a room with the discounted cost of \$18 per day for the NUMISHEET2014 guests.

Speaker preparation room: Speakers can use Latrobe room located at the first floor to prepare a presentation.

Accompanying Person Registration: Any accompanying person(s) who will be participating in social events must register through the website (under "registration" menu) by 29 December, 2013 or using the link: <http://www.deakin.edu.au/services/online-payments/cfrstart.cgi?TRAN-NO=010&EVENT=14NUMISHEETDINNER> It is because of the headcount commitment to "Hilton On the Park" on Dec.30. If you are not able to register the accompanying person(s) by the above date with some reason, please let us know to hold a seat for your accompanying person(s). The accompanying package includes the social events (Cocktail party, Welcome Dinner, Banquet) and breakfasts. You can buy additional banquet tickets under the "Registration" menu

Welcome Dinner or Banquet: Excellent food and unlimited beverage packages will be provided during the two events. We will also have a group photo at MCG stadium before the banquet. We assume that you are coming to both the Welcome Dinner and Banquet. If you

do not participate in any event, we would very much appreciate it if you kindly inform us of your apology. This information will be very helpful to order the right amount of food.

Technical Tour & Cultural Excursion: The technical tour & excursion program are also available under the “social program” menu in the website: <http://www.numisheet2014.org/index.html?Pagenum=130> . On Friday (Jan.10, 2014), there are three tour options. Please apply for your tour according to your preference and schedule. The seats are limited to 40 for GTP technical tour + Great Ocean Road and limited to 12 for GTP technical tour + Golf. The option for GTP technical tour only has been closed. Penguin tour to Phillips Island (one of the most famous tours in Melbourne) is also available on Tuesday night (Jan.7, 2013) with a discounted rate. Additional tour programs during the conference are also available.

Vegetarian: A vegetarian meal has been prepared for Welcome Dinner and Banquet. Please let us know if a vegetarian dish is preferred.

Visa: Australia needs eVisitor visa or ETA (Electronic Travel Authorization) or stamped visa. Please visit “Travel to Australia” in the website to prepare your travel document properly.

Connection and Immigration in Australia: If you connect at Sydney, it is required to have passport control (immigration) and to recheck your bag. You must collect your bag after immigration and recheck your bag through your airline company before you are transferred to the domestic terminal by bus or train. The procedure is very similar to US immigration. Please kindly allow two hours for comfortable connection. If you land in Melbourne directly, you can do both passport control and baggage claim at the Melbourne international terminal.

Direction to “Hilton On the Park”: There are two Hilton hotels in Melbourne, Hilton On the Park and Hilton South Wharf. The conference is held in “Hilton on the Park”. Airport is approximately 22 kilometres from the city – approximately 25 minutes’ drive. Taxi costs around \$60 AUD. Skybus (<http://www.skybus.com.au/>) is also available from Melbourne airport to Southern Cross Station located at downtown Melbourne with \$17-(one way) and \$28-(round trip). A free hotel shuttle to Hilton On the Park is available at the Southern Cross Station.

Speaker instructions:

§ All presentation rooms for the conference will be set theater style with a head table, a standing lighted lectern with a podium microphone.

§ Each room will have the following: data projector, appropriate size screen, and a laser pointer. A student will assist with audio-visual in the session room during your presentation.

§ Your powerpoint presentation needs to be loaded on the computer in the room at the break prior to your presentation.

§ If your presentation has a movie embedded in the presentation please save the presentation and movie in its own folder.

§ Speakers sit in the front row of the session and approach the lectern in turns as the Chair of the session introduces each presentation.

§ Speakers must adhere to their allotted time for speaking and answering questions, as a courtesy to other speakers and the audience.

Chairperson's Instructions: The instruction will be sent to chairperson in a separate email.

We look forward to welcoming you to Melbourne.

Sincerely yours,

Jeong Whan Yoon, John Beynon, Peter Hodgson

(NUMISHEET2014 Chairs)